

Svenska PEFC ek för
TD IV



PEFC Sweden

Forestry Contractor Standard

PEFC SWE 003:4



Främjande av
uthålligt skogsbruk
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PEFC works for sustainable forest management where consideration is shown for environment, production, and social requirements.

The PEFC-logotype is found on products which derive from forestry that complies with PEFC requirements.

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1 Introduction

It is key to PEFC that the responsibility for complying with the forest standard falls upon the forest owner. However, the degree to which forest owners themselves undertake forest operations is quite low, especially regarding operations at the final stages of the stand treatment. At the same time, the majority of certification requirements concerns forestry operations in these final stages. The greater part of such operations is carried out by contractors, which means that these play a key-role in meeting the requirements of the forest standard. This is the background to the requirement for certification of contractors within the framework of the Swedish system for PEFC-certification. The requirement to hire certified contractors implies that the undertaking of individual forestry operations may easily be delegated to certified operators (contractors) through documented contracts.

2 Scope

The Swedish PEFC-standard (TD IV) consists of six different standards which describe the system for PEFC-certification of forestry, forestry contractors and timber flows in Sweden:

- PEFC SWE 001 – Swedish PEFC certification system for sustainable forest management
- PEFC SWE 002 – Swedish PEFC forest standard
- PEFC SWE 003 – Swedish PEFC forestry contractor standard
- PEFC SWE 004 – Swedish PEFC requirements for direct certification and group certification
- PEFC SWE 005 – Swedish PEFC requirements for certification bodies
- PEFC SWE 006 – Guidance for notification of certification organizations

The present document PEFC SWE 003, Swedish PEFC forestry contractor standard, describes the requirements that have to be met in order for a certificate or proof of group-certification for contractors to be issued. In addition, applicable parts of the social requirements of the PEFC forest standard (PEFC SWE 002) have to be complied with.

3 Forestry contractor certification

Forestry contractor that is hired by directly certified or group-certified wood procurement organization, by contractor or by forest owner, shall be in possession of a contractor certificate or proof of group certification. Direct certification or group certification of forestry contractors is made in accordance with PEFC SWE 004. For contractor certification applies that all employees and/or machinery in the forest-related business form the basis for certification. In the PEFC-system, contractors are divided into the categories:

- **Felling operations contractor**, registered company which undertakes forest-related felling operations, for example thinning, final felling, and extraction of forest fuel, on forest land.
- **Silvicultural contractor**, registered company that undertakes silvicultural commissions, for example soil scarification, planting, pre-commercial thinning, or ditching, on forest land.
- **Forest management planning contractor**, registered company that undertakes forest management planning, other type of planning and/or inventories of significance for compliance with PEFC requirements.

4 PEFC's requirements on contractors

Contractors are responsible for complying with Swedish legislation and the requirements of this standard.

4.1 Applicable requirements of the social standard (PEFC SWE 002)

PEFC-certified contractor shall, in addition to the requirements of this standard, comply with the following paragraphs in PEFC SWE 002:

- 4.4 Company responsibilities
- 4.5 Employer responsibilities
- 4.6 Insurances
- 4.7 Organization of work
- 4.8 Work environment
- 4.9 Equal rights and opportunities
- 4.10 Competence in forestry
- 4.11 Skills development

4.2 Family businesses

4.2.1 Family businesses that have employees for which *LAS* (Employment Protection Act) is not applicable (family members) need not comply with PEFC SWE 002:4.5.1-4.5.3, 4.7 and 4.9.

4.3 PEFC-certification

4.3.1 Contractor shall conclude an agreement on certification with either an umbrella organization (in the case of group-certification) or an accredited certification body (in the case of direct certification).

- 4.3.2 The Swedish PEFC requirements on management system according to SWE 004 (for directly certified) or procedures according to instruction from the umbrella organization (for group-certified) shall be complied with.
- 4.3.3 Contractor shall by means of self-assessment report annually to the umbrella organization or to the certification body that the Swedish PEFC requirements are observed in the business in question.
- 4.3.4 Contractor shall accept controls undertaken by the umbrella organization, as well as by the certification body during audits of the umbrella organization, of compliance with the PEFC requirements. This includes that relevant documentation and information shall be presented, and that access to relevant facilities shall be permitted. Annual reports that are not publicly available in Sweden shall be presented upon request.
- 4.3.5 Handle non-compliances and carry out corrective and preventive measures in accordance with instructions from the umbrella organization (PEFC SWE 004, appendix 1 on non-compliances and corrective measures).
- 4.3.6 At work on forest land of certified forest owners, applicable parts of the PEFC forest standard (PEFC SWE 002) shall be complied with.
- 4.3.7 At work on forest land of non-certified forest owners, applicable parts of PEFC SWE 003 and PEFC SWE 002 chapter 4 for the own company, shall be complied with.

4.4 Forest management planning

- 4.4.1 A plan-producing company shall establish and document procedures for the production of forest management plans which comply with the requirements of PEFC SWE 002, appendix 1. The documentation shall include field-work and quality assurance.
- 4.4.2 Regarding forest management planners, the company shall document:
 - That the qualifications of planners meet the requirements of PEFC SWE 002.
 - Routines for calibration and adjustment of technical equipment and measurements.

4.5 Operational site directive

- 4.5.1 The client's operational site directive (including map) concerning agreed operation shall be observed.
- 4.5.2 When an operational site directive is lacking or is insufficient, a non-compliance report shall be made in accordance with the client's non-compliance routines.

- 4.5.3 In the case of repeated non-compliances according to 4.5.2, or if corrective actions are not taken, the non-compliance shall be notified to the client's certification body or conveyed via the contractor's umbrella for group-certification.

4.6 Sub-contractors

- 4.6.1 Contractor may only have sub-contractor in one step, unless a written agreement is made with the client.
- 4.6.2 Hired sub-contractors shall be PEFC-certified or affiliated to certified umbrella organization.

4.7 Preventive environmental requirements

Environmental awareness shall permeate the whole business. At the procurement of equipment and supplies, environmentally labeled products shall be chosen when this is practically and economically feasible.

- 4.7.1 For two-stroke engines, alkylate gasoline which at least meet the requirements of the Swedish standard SS 15 54 61 shall be used.
- 4.7.2 All machinery performing work on forest land shall use hydraulic oils which at least meet the requirements for environmentally approved hydraulic oil according to Swedish standard SS 15 54 34.
- 4.7.3 For lubrication of chain saws, vegetable chain saw oil, other environmentally approved chain saw oil, or other lubricant for chain saws according to SS 15 54 70, environmental class B at the lowest, shall be used.
- 4.7.4 Ethylene glycol may not be used in machine cooling systems in machinery performing work on forest land.

4.8 Dangerous goods

- 4.8.1 Any person carrying dangerous goods, and who are not covered by requirements concerning training of vehicle crew according to ADR-S chapter 8.2, shall have training in accordance with chapter 1.3 in ADR-S. Any person carrying fuels for vehicles or equipment equivalent to 60 liters per transport unit at the most, shall have appropriate competence for the handling, e.g. in the form of an adapted ADR-S 1.3 training course.

- 4.8.2 Dangerous goods may only be carried in packaging that has undergone type examination. This applies to bottles, cans, barrels, as well as IBC-containers.
- 4.8.3 The dangerous goods shall be carried in a ventilated space.
- 4.8.4 Tanks and/or IBC-containers shall be inspected and this shall be clear from labelling on the tank/IBC-container and from inspection protocol.

4.9 Hazardous waste

Hazardous waste is also dangerous goods (see therefore also 4.8).

- 4.9.1 Contractor which has a business in which hazardous waste arises shall, for every sort of waste, keep notes on quantity of waste and where the waste is transported. The notes shall be kept.
- 4.9.2 When hazardous waste is returned to service provider, recycling plant, or other receiver licensed for handling of hazardous waste, control of license (or notification) shall be undertaken. This control is not necessary if the receiver is the municipality or the person engaged by the municipality.
- 4.9.3 Contractor which carries hazardous waste by his-/herself shall notify this and, where applicable, obtain permission from responsible authority.
- 4.9.4 Contractor which hands over hazardous waste for carriage or other handling to somebody else (e.g. service provider) shall make sure that this person has the necessary permissions for the handling. This control is not necessary if the receiver is the municipality or the person engaged by the municipality.
- 4.9.5 Contractor which hands over hazardous waste for carriage shall, together with the transporter (the receiver), establish a transport document which includes information on sort of waste, quantity of waste, and who leaves and receives the waste respectively. The transport document shall be signed by the supplier (the contractor).
- 4.9.5 Other waste and litter should be collected, removed from the forest and disposed of in an appropriate manner.

4.10 Emergency preparedness and preventive measures

- 4.10.1 The emergency preparedness shall be documented and available in a way ensuring that all persons concerned understands it. It shall include necessary first aid equipment and preparedness for personal injuries.

- 4.10.2 Clearing equipment shall always be carried and used when needed.
- 4.10.3 Equipment for collection of spillage shall be used at service and maintenance work.
- 4.10.4 Insurance company's requirements on fire preparedness shall be complied with.
- 4.10.5 Preventive measures against forest fire shall be taken when fire risk is at hand, in accordance with documented routines and specified responsibilities that have been established together with the client.